

Title: Program Manager, Web Apps
Location: Oakland, CA or Raleigh, NC
Reports to: Director, Product Development

Aperian Global is looking for a **Program Manager, Web Apps** to oversee our innovative online assessments and assist internal teams working with our flagship web application, **GlobeSmart** as well as other related online apps/products. Our apps enable individuals and corporations to work effectively across boundaries. The Program Manager, Web Apps is part of our Oakland-based product development team.

The Job:

We're looking for an individual who is excited to support our customers and internal teams using Aperian Global's online applications, especially our Assessments. You will work directly with product directors, project managers, founders, technical directors, frontend developers, frontend designers, and contractors. In one to two years, we are planning to expand the development team internally.

Responsibilities:

If you're right for this position,

- Obtain a comprehensive understanding of Aperian Global business initiatives relating to online products, including GlobeSmart, the GlobeSmart Profile, online assessments, the Aperian Global Certification program, and self-guided online learning tools (learning paths and toolkits).
 - Assist in creating requirements for current and future assessments through customer interactions and competitive analysis.
 - Manage assessments products - gather data for statistical validity studies, update survey items as needed
 - Manage small international product team consisting of QA and developer
 - Oversee feature development roadmap
 - Write new feature requirements based on both external and internal customer feedback and changing business needs
 - Monitor development sprints, conduct user acceptance testing and create release notes
 - Create training materials for internal staff and act as point of contact for sales and implementation team
 - Write occasional communications to customers about new features, updates and product changes
 - Create and maintain internal and external help documentation; updating the customer support knowledgebase.
 - Document client-surfaced bugs into issue tracking system
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Qualifications:

- Bachelor's Degree in a related field and a minimum 4 years experience
- AGILE or waterfall software development project management experience
- Ability to communicate technical information to internal stakeholders and outside customers with a wide range of technical expertise
- Proven project management skills
- High level of attention to detail and comfort working independently
- Capacity to quickly learn new software applications and solutions
- Ability to be effective and maintain strong internal and external relationships working in a virtual setting

Recommended

- Experience managing a global team; experience working virtually
- Desire for continued learning in eLearning methodologies and web-based training tools
- Fluency in an additional language

Who Are We?

With over 25 years of experience, Aperian Global partners with organizations to develop the skills necessary for success in a global work environment. We provide learning solutions via facilitated programs, online learning tools & consulting services in the areas of Leadership Development, Global Mindset, Team Effectiveness & Global Mobility.

Why Work For Us?

We are a passionate mission and values driven company that trains organizations around the globe to have a better understanding of cultural differences as they conduct business with each other. Our mission is to develop the capabilities of individuals, teams and organizations to perform effectively worldwide in order to create a sustainable global future.

We offer competitive compensation and a generous benefits package including the opportunity to work remotely. For more information check us out on our website at <http://www.aperianglobal.com>.

To Apply For The Position

Please visit our careers application portal to apply: <https://aperianglobal.bamboohr.com/jobs/>.
EOE
